

Wilson Middle School
Student Handbook 2022-23



1201 11th Street
Manitowoc WI 54220
School Telephone: (920) 663-9580
School Fax: (920) 663-9581

Meet Our Office Staff



Cory Erlandson
Principal



Anna Beatty
Associate Principal



Kayla Rocklewitz
SRO



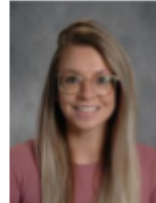
Jessica Primus
Secretary



Debbie Rhein
Secretary



Terri Augustine
School Counselor



Nermana Turajlic
School Counselor



Becky Meyer
Guidance Secretary

Vision

To create effective communicators, engaged citizens, and creative problem-solvers
in a safe learning environment.

Mission

Learning for all.

Core Values

Relationships ◊ Engagement ◊ Growth

Translator Hotlines

"If you need this information translated in Spanish, please call..."

Si usted necesita esta información traducida al Español, por favor llame al 663-9372.

"If you need this information translated in Hmong, please call..."

Yog koj xav kom peb txhais cov ntawv no ua lus Hmoob, thov hu 663-9373



School Song

Fight dear Wilson High for colors orange and black
Faithfulness and courage we will never lack
Eager hearts are burning
Knowledge ever learning
Onward now and never turning back U-rah-rah
Showing loyalty in every way
Through the rain or sunshine as we work or play
Onward not let's not delay
We're winning day by day.

School Colors
Orange & Black

School Mascot
Warhawk

School Telephone Numbers

Main School Line	920-663-9580
Attendance (Day or Night)	920-663-9729
Cory Erlandson	920-663-9582
Anna Beatty	920-663-9585
Nermana Turajlic	920-663-9877
Terri Augustine	920-663-9852
Library	920-663-9931
Kayla Rocklewitz (SRO)	920-663-9895

[Online Staff Directory](#)

Welcome

This student handbook was developed to answer many of the commonly asked questions that you and your parent/guardian(s) may have during the course of a school year. This handbook summarizes many of the official policies and administrative guidelines of the Board of Education and the District. This handbook is effective immediately.

Because the handbook also contains information about student rights and responsibilities, each student is responsible for knowing its contents. Please take time to become familiar with the following information and keep the handbook available for you and your parent/guardian(s) use. It can be a valuable reference during the school year and a means to avoid confusion and misunderstanding when questions arise. Should you have any questions that are not addressed in this handbook, contact your principal. This handbook supersedes all prior handbooks and other written or oral statements regarding any item in this handbook.

Visitors

Visitors, particularly parent/guardian(s), are welcome at school. In order to properly monitor the safety of students and staff, each visitor must report in the office upon entering the school to obtain a pass. Any visitor found in the building without a pass shall be reported to the principal. If a person wishes to confer with a member of the staff, she/he should call for an appointment prior to coming to the school, in order to prevent any loss of instructional time. This would also pertain to returning student alumni. School administration reserves the right to restrict access to classrooms if such access adversely impacts the educational environment of the school. Students may not bring visitors to school without first obtaining written permission from the principal. There must be a compelling reason to have a visitor in the school.

Daily Schedule

6th Grade

7:45-8:05	Advisory
8:05-10:28	WIN Core 1 & 2
10:31-11:16	Elective 1
11:19-11:49	Lunch & Movement Break
11:51-12:36	Elective 2
12:39-3:00	Core 3 & 4 Movement
3:00	Dismissal

7th Grade

7:45-8:05	Advisory
8:08-8:53	Elective 1
8:56-9:41	Elective 2
9:44-10:14	WIN
10:14-10:27	Movement
10:30-11:15	Core 1
11:18-12:03	Core 2
12:06-12:36	Lunch & Movement Break
12:39-1:24	Elective 3
1:27-2:12	Core 3
2:15-3:00	Core 4
3:00	Dismissal

8th Grade

7:45-8:05	Advisory
8:08-8:53	Core 1
8:56-9:41	Core 2
9:44-10:29	Elective 1
10:32-11:17	Core 3
11:17-11:33	Movement
11:36-12:06	WIN (Core 4)
12:06-12:51	Core 4
12:54-1:24	Lunch & Movement Break
1:27-2:12	Elective 2
2:15-3:00	Elective 3
3:00	Dismissal

Scheduling

Schedules are provided to each student at the beginning of the school year or upon enrolling. The schedule is based upon the student's needs and available class space. Any changes in a student's schedule should be handled through the school counseling office or principal's office. It is important to note that some courses and change requests may be denied because of limited space or the need to complete prerequisite courses or insufficient reasons for the request. Students are expected to follow their schedules. Any variation must be approved prior to the schedule change.

Early Dismissal

No student will be allowed to leave school prior to dismissal time without prior permission from the parent/guardian. No student will be released to a person other than a custodial parent/guardian(s) without permission from the parent/guardian(s).

If you have an appointment during the school day, your parent/guardian should notify the school office. You must sign out in the office before leaving the building and sign back in upon your return.

The middle school campus will be closed during the noon hour. This means students will not be allowed to leave the designated school areas during lunch.

MPSD Attendance at a Glance

MPSD Student Engagement Team Mission:

The Manitowoc Public School District (MPSD) community commits to building relationships and working collaboratively as a cohesive student-focused team while being open-minded and vulnerable in our journey to improve student engagement.

What are the Systems of Attendance?

Every school year, the Manitowoc Public School District Systems of Attendance (SOA) Team evaluates student attendance on a weekly basis, identifying students who are struggling to engage in school consistently. Manitowoc Public School District will be partnering again with the City of Manitowoc to engage students in learning by supporting high levels of attendance.

How will MPSD Measure Attendance?

Each week, various student reports will be evaluated in order to determine which students may be in need of additional support. Our ultimate goal is to increase student engagement and academic achievement by improving attendance. Students who have numerous unexcused absences will enter our SOA process.

How do Students Earn Unexcused Absences?

1. Guardian permission/reason for the absence was not provided to the office.
2. Students who are absent from Virtual Learning.

How many days can my child be absent (excused or unexcused) prior to being considered truant?

The MPSD recognizes a maximum of 10 partial or whole days of excused absences per school year. We understand that there are circumstances in which a student's absence may exceed 10 days; building administrators will work with families during these situations to ensure students are supported.

What are the Supports (Levels of Intervention) that will Occur if My Student Enters SOA?

1. *Level 1* - A courtesy Robo-Call generated through our Infinite Campus student information system will alert parents and guardians when their student has been marked for an unexcused absence.
2. *Level 2* - If Level 1 is unsuccessful in improving attendance, students who were marked unexcused for all or part of four (4) school days, students, and/or families will receive additional communication from a school administrator or their designee. Students and/or guardians will work with their building representative to develop a Personalized Learning Plan housed in Infinite Campus to determine any support necessary to improve engagement.
3. *Level 3* - If Level 2 is not successful in improving attendance, families will receive written communication requesting an in-person meeting with a building representative. The purpose of this meeting will be to review and revise the plan built in Level 2 and to communicate what next steps may occur if your student's engagement does not improve.
4. *Level 4* - If Level 3 is not successful, students and/or guardians will meet with administration during a period throughout the day to review the personalized learning plan. This will serve as a final warning before the student and/or guardians receiving a citation.
5. *Level 5* - If there is a lack of engagement in the above Levels of support and lack of communication with school personnel, the student or guardians can receive a habitual truancy fine amounting to \$439. Students or guardians that receive the fine will be automatically enrolled in the truancy buy-back plan. Students that come back to school will earn money back on their habitual truancy fine.

Who do I Contact to Notify the School of my Student's Absence?

1. See the chart below for your school's attendance hotline numbers.

When Can I Call to Excuse my Student's Absence(s)?

1. Up to 24 hours after the absence (Parents are allowed to excuse their students from school up to 10 times per school year. Additional absences require a medical excuse. 11 + absences w/out a medical excuse become "Unexcused")
2. In advance of an absence or appointment.

Tips on Tracking and Supporting your Students Attendance

1. Visit the Infinite Campus Parent Portal to ensure that your address and phone numbers are up to date.
 - a. If changes are required, please contact your school's secretary to edit this important information.
2. If you do not have access to the online Infinite Campus Parent Portal, please reach out to your school secretary for assistance.
3. Talk with your son or daughter about their absences, and feel free to contact your school's administration for information involving those absences.
4. Plan for vacation time by alerting school secretaries before your vacation so that your student is accurately marked in attendance.

Please contact any of our administrators with questions! Our staff appreciates your support and cooperation as we strive for engaged community members, creative problem solvers, and effective communicators. Attendance & engagement are crucial to the academic success of students in the Manitowoc Public School District. Wilson Middle School attendance hotline: (920) 663 - 9729.

Injury and Illness

All injuries must be reported to a teacher or to the office staff. If minor, the student will be treated and may return to class. If medical attention is required, the office will follow the district's emergency care procedures.

A student who becomes injured or ill during the school day should request permission from the teacher to go to the main office. The nursing or office staff will determine whether the student should remain in school or go home. No student will be released from school without proper parent/guardian permission given to the school.

Emergency Closings and Delays

If the school must be closed or the opening delayed because of inclement weather or other conditions, families find the closings/delays listed on the following:

- [MPSD Website](#)
- Channel 2 – WBAY TV
- Channel 5 – WFRV TV
- Channel 11 – WLUK TV
- Channel 26 – NBC TV
- WOMT – WQTC Radio
- 1240 AM – 102.3 FM
- WCUB – WLTU Radio
- 98AM – 92.1 FM
- WLKN Lake 98
- 98.1 FM
- WIXX Radio
- 101.1 FM
- WGBW Radio
- 1590 AM

Parent/guardian(s) and students are responsible for knowing about emergency closing and delays.

Internet Use Policy

In order to be permitted to have access to the internet, students and their parents/guardians must sign and return to the main office the MPSD Student Acceptable Use Agreement.



School Appropriate Attire

The responsibility for the personal appearance of students enrolled shall normally rest with the students themselves and their parents and/or guardians. However, student dress should not affect the health and/or safety of students, be vulgar, or disrupt the learning process within the school. Students are expected to dress appropriately for school.

- Student clothing and accessories that display or promote negative messages are not permitted. These could include drug, gang, weapon, alcohol or tobacco-related information, obscenities, put-downs, stereotypes, racial slurs, sexual innuendos, and/or offensive words or graphics.
- Hats & jackets must be kept in lockers during the school day. They may be worn for warmth and protection outdoors.
- Staff must be able to see students' faces at all times.

Students will be asked to change their clothes if they are inappropriate. School appropriate dress is expected for all school functions including dances.

Students are not allowed to carry their backpacks or purses to classes during the day. Backpacks and purses should remain in their lockers. This will help to ensure student safety.

Lockers

You will be assigned a locker at the beginning of school. You are responsible for maintaining it in a neat, orderly fashion. Trading or sharing lockers will not be permitted. Do not give your locker combination to anyone.

If you wish to put shelves in your locker, please use only free standing shelves; those which press against the locker's sides damage the locker and prevent the lockers next to yours from working properly. Use only tape or fun tack to attach pictures to the inside of the locker. Do not use glue or contact paper. Do not write on your locker. The school is not responsible for lost or stolen items. You may bring personal items into school at your own risk. Do not put anything in your locker which is in violation of school rules or the law. Your locker is the property of the Manitowoc Public School District. Court rulings support giving school officials the right to inspect your locker at any time with or without your consent.

Cell Phones/Electronic Communication Devices

While cell phones are valuable communication devices, they may pose a distraction in the school setting. Students may bring cell phones into the school building; however, they must be silenced & kept in lockers during the school day unless teachers specifically allow students to use the device as a tool for learning.

Emergency phone calls should be made in the office; therefore, cell phones are not needed during school hours. The same procedure will be followed for personal music devices, multimedia, or other electronic devices (i.e. airpods or other wireless earbuds). If a student uses a cell phone or other personal electronic device when prohibited, the device will be turned in to the office.

- 1st offense: Turned into the office, parent called & student picks it up at the end of the day in the office
- 2nd & 3rd offense: Turned into the office, parent called & parent pick up
- 4th offense: Turned into the office, parent called, parent pick up & phone must be turned into the office daily at the start of the school day

If parents must contact their child during the school day, they should call the school office. The office staff will relay emergency messages from parents to students.

Exceptions to this policy may be made on an individual basis by school staff or administration. Please contact an administrator to discuss circumstances that may require modifications prior to using a cell phone in school.

School Immunizations

The start of the school year is also a great time to make sure your child is up to date on immunizations. Please contact your child's medical provider/ health center to schedule an appointment. Students entering 6th grade (starting at age 11) are required by the Wisconsin Student Immunization Law to receive a booster vaccine of Tdap (Tetanus, diphtheria, pertussis) vaccine or sign a waiver of declination for personal, medical or religious reasons. Waivers can be found on the MPSD website under services>nursing services>parent forms. Due to the limited access to medical appointments in the last year, many children are behind in this requirement. Schedule your appointment PRIOR to the start of school. Other recommended Preteen and teen vaccines include:

- Meningococcal-protects against the bacteria that causes meningitis
- HPV-protects against cancers and other diseases caused by human papillomavirus
- COVID-19 vaccine
- Annual influenza vaccine

Medication Guidelines- Per MPSD Emergency Nursing Services Plan

1. Parents are encouraged to administer medications to their child while the child is at home. When medications are required during the school day, the school nurse or appropriate staff designated by the school principal, may administer medications to students under established procedures and conditions and, in compliance with Wisconsin State Statute 118.29.
2. A new *MPSD Medication Consent* form must be signed annually by both the health care provider with prescriptive authority and the parent/guardian prior to the administration of any prescription medication. It is highly recommended that a school nurse review the order PRIOR to any medication being administered.
3. If your child has medication at school, a new Medication Consent form will be required prior to the start of the 22-23 school year. The form can be found on the MPSD website under Nursing Services>Parents Forms, or pick one up from your child's school.
4. Medication must be provided to the school in the original pharmaceutical container imprinted with the following information:
 - a. child's full name
 - b. name of drug and dosage
 - c. time to be given
 - d. physician's name
5. It is the parent/guardian's responsibility to transport medication to/from school
6. Medication must be counted/quantified upon receipt in the school office. The quantity of pills (or quantity of liquid) shall be recorded. It is recommended that the parent/guardian also observe the count and co-sign. If parent/guardian is not available, another staff member will sign as witness.
7. Medication will be administered to the child during the designated time window by designated staff.
8. Requests for medication to be administered on an infrequent basis, such as when a student forgets, will not be accepted.
9. Only exact dosages will be administered. No partial doses will be given.
10. If a student does not show up for prescribed medication, at least one attempt will be made to locate the student. If a student misses the designated time window, the medication cannot be administered by school staff. A parent/guardian will be contacted to inform of the missed dose. A parent/guardian may come to school to administer the medication outside of the prescribed time window.
11. A new order must be received from the health care provider if:
The time the medication is administered changes from the original order, the dosage changes from the original order, or the medication changes from the original order.
12. The school will keep an accurate and confidential record for each student receiving medication.
13. Discontinuation of any medication is best done in writing by a parent or provider. If discontinued at the discretion of parents only, notification of the provider is recommended.
14. In accordance with state law (Wis. Stat. sec. 118.291 and 118.292), students are allowed to self-carry an asthma inhaler or EpiPen for an emergency situation. The student must have an annual completed MPSD medication consent form in which the prescriber indicates permission for the student to self-carry. In general, self-carrying occurs at 5th grade level or higher. Requests for younger students to self carry will be reviewed on a case-by-case basis. MPSD is absolved from any responsibility including safeguarding the student's inhaler or EpiPen.
15. In accordance with state law (Wis. Stat. sec. 118.29(2)2m), For any student receiving Epinephrine for a possible allergic reaction, 911 will be called as soon as possible to report the administration of epinephrine. The used EpiPen will be sent along with EMS.
16. Parents may authorize the school to administer a non-prescribed medication using the MPSD medication consent form. A physician does not have to authorize over the counter medication as long as it is being given per manufacturer's instruction .
17. If a student is found using or possessing a non-prescribed medication without parent/guardian(s) authorization, she/he will be brought to the school office and parent/guardian(s) will be contacted. The medication will be confiscated until written authorization is received.
18. In accordance with the standards of nursing practice, the school nurse may refuse to administer or allow any medication to be administered, which based on nursing judgment, is potentially harmful, dangerous, or inappropriate in the school setting. In these cases, the parent and health care provider shall be notified by the school nurse and the reason for refusal.



Athletics

No physicals are required for middle school athletes. The middle school sports sign up will be done through our main office at Wilson. All the students will need to:

- View the video linked here: [Athletic Code of Conduct Meeting Video](#)
- Read over the [Code of Conduct Booklet](#) with their parent/guardian
- Complete the [Code of Conduct Agreement](#)
- Complete the [Medical/Emergency Information Form](#)

Families can print the needed forms by clicking on the links here or you can get a copy of the paperwork in our school office, during picture day or during open house.

Mrs. Wetenkamp is our middle school sports and extracurricular coordinator for Wilson Middle School. You can access all of the middle school sport offerings for fall via the link below. As more information becomes available, the doc is updated: [Fall Sports Report](#)

Sport schedules can be accessed on our [Wilson School Calendar](#).

Fall Sports Picture Day: Wednesday Sept. 23rd after school for Volleyball, Cross Country, and Soccer.

Sports Offered:

- Boys & Girls Football- Grades 7 & 8 (Starts in fall)
- Girls Volleyball- Grades 7 & 8 (Starts in fall)
- Coed Cross Country- Grades 6, 7 & 8 (Starts in fall)
- Coed Soccer- Grades 6, 7 & 8 (Starts in fall)
- Girls Dance- Grades 6, 7 & 8 (Starts in fall)
- Coed Cheer- Grades 6, 7 & 8 (Starts in fall)
- Boys Basketball- Grades 7 & 8 (Starts November)
- Girls Basketball- Grades 7 & 8 (Starts January)
- Coed Swimming (tentatively)- Grades 6, 7 & 8 (Starts December)
- Coed Wrestling- Grades 6, 7 & 8 (Starts January)
- Coed Tennis- Grades 6, 7 & 8 (Starts April)
- Coed Track- Grades 6, 7 & 8 (Starts April)
- Coed Golf- Grades 6, 7 & 8 (Starts April)

Other after school sports may be available during the year for 6th grade.

Co-Curriculars & Clubs

Attendance

You must attend school for at least one-half day on the day of a scheduled activity of any kind to participate in the activity (music, athletics, drama, dance, etc.).

Eligibility

We encourage students to involve themselves in as many out-of-classroom activities as their time, interests, and talents permit.

To be eligible to participate in co-curricular activities, you must maintain an acceptable standard of conduct and academic work. The effort and conduct of a student is under continuous review by the faculty, the administration, and the coaches. Grade checks will be made during each season of activity. You must pass all subjects in order to maintain your eligibility to participate in the activity. Grades lower than a "C" may be cause to notify your parents and may result in a decision by the school to withhold participation privileges. School authorities maintain the right to determine all participation requirements and privileges.

Offerings

Wilson Middle School offers a variety of co-curricular activities for students. Each quarter different offerings are listed in the family newsletter. In addition we have a few co-curriculars that are offered throughout the entire school year:

Student Council. The Student Council meets before school once a week for 30-45 minutes. There are times throughout the school year where students will be asked to meet more frequently when planning/preparing for events.

The Student Council plans a variety of school activities throughout the school year. It promotes leadership skills, fosters school spirit, and develops problem-solving skills. You have a voice in what happens at school through Student Council representatives.

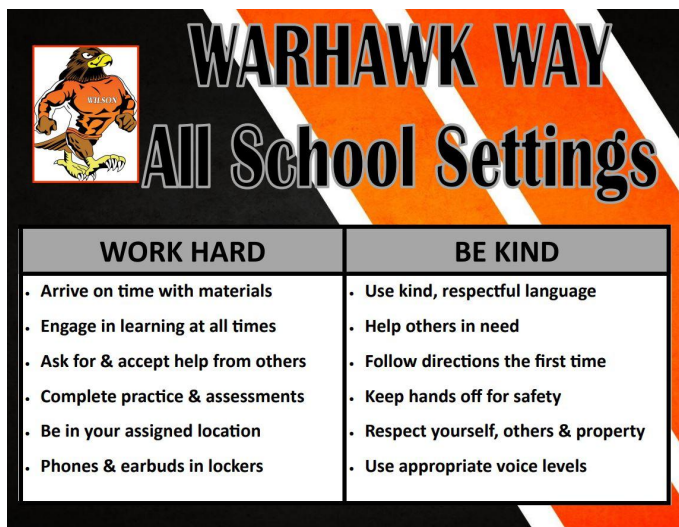
WEB (Where Everybody Belongs). WEB is a mentorship program in which teams of 8th graders serve as mentors to small groups of incoming 6th graders. WEB leaders receive three intensive days of required training in August, run orientation activities, and act as mentors throughout the school year. Mentorship includes planning various activities for the whole sixth grade and contacting their members personally throughout the year.

To be eligible, students must fill in an application in the spring of their 7th grade school year and be available for the required dates during the August training period, during the orientation date(s), and for the monthly meetings. WEB applications are made available in April. Supervisors are looking for dynamic, caring individuals who enjoy helping others succeed.

Yearbook. Joining the Wilson yearbook is more than just a great way to get involved with your school. It's also a great way to learn a variety of useful skills.

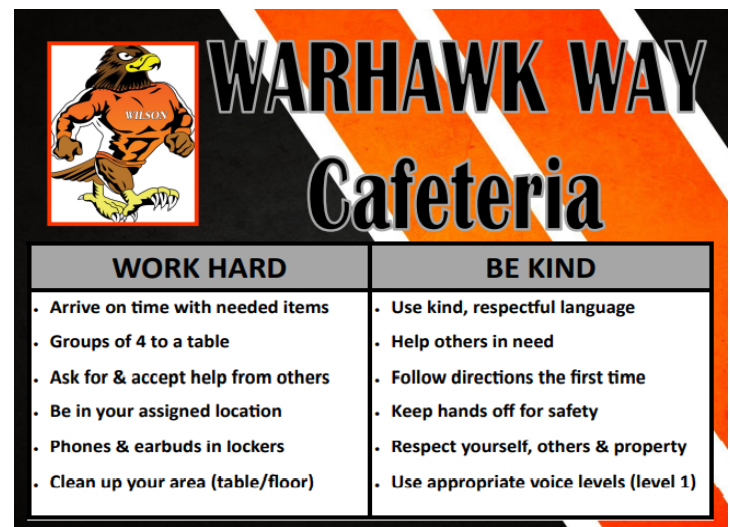
- Yearbook Club is a great way to get involved, by attending different events and learning about all the clubs & activities in our school.
- The yearbook staff work together as a team to put out a book that the entire school wants a part of.
- As a yearbook team member, you will learn how to communicate better, how to solve problems, how to grow as a leader, how to manage your time and, most importantly, how to meet deadlines.
- If you're interested in journalism, this is the team for you. From writing and photography to research, design, layout, and editing.
- Yearbook is more than a club, it's a business. You're making a product and you've got to get the kids in school to want to buy that product.
- By being part of Yearbook Club, you'll learn about storytelling, creating and organizing content, engaging your audience, and brand management.
- Yearbook gives you the chance to get your hands on the kind of technology you'll be working with later on in life. That means design, photo-editing, business and production management software.
- Most importantly, Yearbook Club is fun!

Warhawk Way: Behavior Expectations & Responses




WARHAWK WAY
All School Settings

WORK HARD	BE KIND
<ul style="list-style-type: none"> • Arrive on time with materials • Engage in learning at all times • Ask for & accept help from others • Complete practice & assessments • Be in your assigned location • Phones & earbuds in lockers 	<ul style="list-style-type: none"> • Use kind, respectful language • Help others in need • Follow directions the first time • Keep hands off for safety • Respect yourself, others & property • Use appropriate voice levels



WARHAWK WAY
Cafeteria






WORK HARD	BE KIND
<ul style="list-style-type: none"> • Arrive on time with needed items • Groups of 4 to a table • Ask for & accept help from others • Be in your assigned location • Phones & earbuds in lockers • Clean up your area (table/floor) 	<ul style="list-style-type: none"> • Use kind, respectful language • Help others in need • Follow directions the first time • Keep hands off for safety • Respect yourself, others & property • Use appropriate voice levels (level 1)



WARHAWK WAY School Assemblies

WORK HARD	BE KIND
<ul style="list-style-type: none"> • Full attention on the presenter • Water bottles only • Enter & exit with your advisory • Stay in assigned location 	<ul style="list-style-type: none"> • Use voice level 0 during presentation • Respond positively to all performers/ speakers

Warhawk Way Voice Level

4	3	2	1	0
Emergency	Loud Crowd Too loud for most activities but OK for recess	Formal Regular Speech Classroom Participation	Spy Talk Whisper quietly to your neighbor	Zero Noise Silence- No Talking
<i>ff</i> fortissimo	<i>f</i> forte	<i>mf</i> Mezzo forte	<i>pp</i> Pianissimo	Rest
				

Warhawk Way Intervention Response		
Level 1 ALL Students	Level 2 Small Group/Individual	Tier 3 Individual
All Staff	Teacher, Support Staff or Administrator (depending on frequency/intensity)	Administrator
*Teaching/Reteaching <ul style="list-style-type: none"> • School wide include advisory & Warhawk Way lessons *Conference with students *Contact caregiver <ul style="list-style-type: none"> • Once a pattern of behavior occurs Positive reinforcements Redirection Break System (The Arctic) Proximity/check ins Circle up Mediation Reflective activity Loss of a privilege Accommodations <ul style="list-style-type: none"> • Seat change, fidget, etc. 	*Contact Caregiver Conference w/student Problem solve w/student & make a plan Mediation Restitution <ul style="list-style-type: none"> • Community service, fee, etc. Loss of a privilege Removal from the classroom No pass list Success lab or Flex added Additional Consultations or Services <ul style="list-style-type: none"> • School counseling, support staff, behavior specialist, law enforcement Suspension In-school or Out of School Referral to Student Intervention Team <ul style="list-style-type: none"> • 360 Plan or ALSUP 	See Level 2 Interventions Citations Additional supports <ul style="list-style-type: none"> • SBMH

District Behavior Expectations & Policies

[MPSD Code of Conduct Linked Here](#)

The Code of Conduct includes the following:

- Unacceptable Behaviors & 4 Levels of Response
- District Policies
 - Alcohol & Drug Policy #5530
 - Bullying Policy #5517.01
 - Cell Phones Policy #5136
 - Destruction or Misuse of Property Policy #5600
 - Disorderly Conduct Policy #5520
 - Discrimination/Harassment Policy #5517
 - Hazing Policy # 5516
 - Internet use Policy #7540/7540.03
 - School Security Policy #8410
 - Sexual Misconduct/Assault Policy #2266
 - Weapons/Look-Alikes Policy #5772

[MPSD Basics 22-23](#)

This publication includes information regarding school schedules, fees, registration, policies and more.

Canine Searches

It is the policy of Wilson Middle School to maintain a drug-free and healthful school environment. In an effort to protect the health and welfare of its students, the Board of Education authorizes the use of trained canines on school property, to detect the presence of controlled substances in school buildings and on school properties. Canine searches will be scheduled at the discretion of the Superintendent or designee.

Canine searches will be used when:

- There is reasonable suspicion that controlled substances may be in a school district building, but at unknown locations.
- There is a belief that a random preventive search will be beneficial to ongoing drug-prevention efforts.

Canine searches will include, but are not limited to, the exploratory sniffing of the outside of lockers, vehicles parked on school property, and any other areas of school property deemed appropriate by the Superintendent or designee. Canines may be used without prior notification to students and/or school personnel. A positive reaction by a trained canine will provide reasonable suspicion for a search of the locker, vehicle or other property of a student.

If you have questions or concerns regarding canine searches at Wilson, please contact Mr. Erlandson at 920-663-9582 or Mrs. Beatty at 920-663-9585.

Direct Contact Communicable Diseases

The Board of Education seeks to provide a safe educational environment for students and staff. To this end, students and staff should understand the method of transmission and prevention of diseases that are contracted through direct contact with body fluids and excretions, especially blood, vomit, feces, or urine. The Board is also committed to assuring, to the extent permitted by State communicable disease reporting requirements, the confidential status of individuals who may have been diagnosed with a contact communicable disease.

For purposes of this policy, these diseases shall include: HIV (human immunodeficiency virus); AIDS (acquired immune deficiency syndrome) AIDS related complex (condition); HAV, HBV, HCV (Hepatitis A, B, C) and other diseases that may be specified by the State Department of Health as contact communicable diseases.

The Board recognizes that individuals who have contracted these diseases may not exhibit symptoms for many years after exposure and may, in fact, not be aware that they have contracted the disease. They are, however, able to transmit the disease to other individuals.

With this in mind, the Board directs the Superintendent to develop programs for students and staff for the purpose of understanding the manner in which these diseases may be prevented and how they are transmitted. These programs should specify the risk factors involved, how to deal with those risks, and emphasize the fact that these diseases are preventable if basic precautions are taken.

The Board further directs the Superintendent to assure that students or staff who reveal the fact they have contracted one of these diseases will have their status safeguarded in accordance with Federal and State statutes dealing with confidentiality, their right to privacy and that their civil rights will be respected. Staff members will have access to District leave policies in accordance with Board policy and any applicable collective bargaining agreement, such individuals will also be provided reasonable accommodation as required by the Wisconsin Fair Employment Act and the Americans with Disabilities Act. Should a student be unable to attend school as a result of illness, an alternative education program shall be provided in accordance with the Board's policy and administrative guidelines dealing with Homebound Instruction.

The Superintendent shall also ensure the guidelines are developed for reporting communicable diseases and sending home students or staff suspected of having a communicable disease as provided under State law.